

## **PTPC Board Meeting Minutes**

**6/13/2023**

### **Call Meeting to Order**

The meeting was called to order at 2:05 pm by President, Lynn Pierle at the Pink House. Present were Lynn, Jim Dow, Mark Finco, Carol Gartlan, Annette Joyce, Jim Maupin, Jeannie Ramsey, Kirk Rowdabaugh, Eric Seder and Sharlene Shiroma.

The minutes of the April 11<sup>th</sup> Board Meeting were submitted and corrected online. Kirk moved to approve the minutes as corrected. Mark seconded and the motion passed unanimously.

### **Officers' Reports**

#### **Treasurer – Kirk Rowdabaugh**

After all expenditures incurred, i.e., bank fees, event expenses, court supplies, sanitation, website expenses, licenses and fees, the Club finances are in good shape. Current checkbook balance is \$6,859.88.

#### **Membership – Annette Joyce**

Currently, we have 231 members. There are 4 renewals waiting for confirmation of payment, and 8 new members waiting on confirmation of payment. 64 members have paid for 2024, and there are still many that need to pay.

#### **Court Ops – Jim Dow**

The tennis group at the High School asked if our club can change the RR held on Friday to a Monday or Tuesday. Apparently, there were other activities going on at the tennis courts and interfering with their playtime. It was stated in the meeting that we would be willing to compromise, but we won't change it this summer since we have already established the time and day for the players that want to do the RR. When we start up again next Spring, we can change the day.

It was asked if we could get 2 types of balls at the high school. Players would like to use one ball over the other ball.

#### **Facilities – Eric Seder**

The issue of the bolts at MV has been taken care of by Michael Todd.

As of this meeting, the signage at MV has not been updated to reflect the hours for the different types of play, first-come/first-served vs organized vs open.

We need to have a social norm change at MV. Board members should continue to help maintain the schedule.

#### **Events – Jeannie Ramsey**

Update on events, Thursday MOTHS has been cancelled due to not enough players for RR.

Doug's Clinic on July 15<sup>th</sup> and 16<sup>th</sup> has one spot left from 4:30p – 7:30p for July 15<sup>th</sup> for a 3.5 level player.

There are 7 spots open for the exchange play in Sequim on August 19<sup>th</sup>. It is for 3.5 level of play.

For Drills on Tuesdays, there can be up to 12 people that can sign up with a facilitator on each court helping out and a lesson plan will be handed out each week.

### **Old Business**

There will be the Annual Meeting held on June 17<sup>th</sup> at 11 am. If the weather is not conducive to an outdoor meeting, we do have the Y as a backup for an indoor event. It will be a potluck with a raffle drawing. After the meeting, there will be a dink tournament. We will send out the information in a Blast.

### **New Business**

It was stated that the Nominating Committee consisted of Jennie Hoskins, Sylvie Bliss, Char Sherwood, Jim Maupin and Carol Gartlan. They have nominees for the open Board member positions. Jim will be resuming his position as Vice President, Charlie Houston will be running for President, Teresa Sisk is running for Secretary, Carla Jean Pugh is running for the Member-At-Large position and Tony Porto for the Court Operations position. There was a motion to accept the slate of the nominees by the Nominating Committee. Jeannie moved to approve the slate of nominees. Kirk seconded and the motion passed unanimously.

It was stated that at the Annual Meeting we need to present the proposed Amendment to the ByLaws which consists of, Article III – Officers and Board of Directors, Section B. In this Article, we are deleting the USAPA Port Townsend Ambassador and we are changing from two At-Large to one At-Large and Facilities Director. Eric moved to accept the suggested revision. Jeannie seconded and the motion passed unanimously.

Also, we need to present the proposed Amendment to Article V – Finances, Section B. In this Article we would like to suggest that expenditures a Board member wants to spend, up to \$300 (or x amount) must be approved by the President or the Treasurer in his or her absence. If it is over \$300, it must be approved by a majority of the Board of Directors. Section C under Article V, goes along with Section B that all checks written for more than \$300 shall require the signature of two officers and checks under \$300 require only one signature of an Officer. Kirk moved to accept the suggested revisions, Jeannie seconded and the motion passed unanimously.

For the Website and Mailchimp Subscriptions, if any of the Board members sees anything on the Website that is not working let Mark know. For Mailchimp, there are 2 issues. One is, we have been using a free account, but there are limitations. We can only send out 1,000 emails a month and since we have around 300 people on our list, we can't send more than 3 emails a month. The second is that Links in our emails expire in 72 hours. The cost for a Mailchimp subscription is \$16/mo. Kirk moved to have the Club pay a subscription to Mailchimp. Jeannie seconded and the motion passed unanimously.

### **Outgoing President – Lynn Pierle**

Lynn has been on the Board for 5 years and she and Mary Critchlow started this Club. It was a labor of love. She thanked the outgoing Board and commended them for their hardwork and dedication. It was stated that both Lynn and Mary had a passion and a vision for the Club and have done a great job!

In parting, there are 3 things she would like to hope the Board would continue to do. One is to realize the importance of maintaining and cultivating relationships with the City of Port Townsend, Jefferson County, the YMCA and the school district. Without those entities, we would not be as successful as we are today. The second is maintaining a positive image for the club in the community. We need to show that we are welcoming and embrace the community at large. And lastly, the Board makes the club better when we listen to the membership by doing surveys, a special meeting, being out and about among the members, listening to their concerns and responding in a timely manner. She would like to see that culture continue so that we could build our membership and have more places to play.

The meeting was adjourned at 3:52pm.

Respectfully submitted,

Sharlene Shiroma