

PTPC Board Meeting Minutes

January 9, 2024

The President, Charlie Houston, presented the following agenda for this board meeting:

- Call to Order/Roll Call
- Reading and approval of Minutes of 12/5/2023 board meeting
- Officers' reports
- Old Business
- New Business
- Suggestions from the floor
- Next board meeting

Call Meeting to Order

The meeting took place at the Library's Pink House and was called to order at 2:05 pm by Jim Maupin. Charlie Houston joined by phone at 2:11. Attending were Charlie Houston, Jim Maupin, Mark Finco, Tony Porto, Annette Joyce, Kirk Rowdabaugh, and Teresa Sisk.

Reading and approval of Minutes from December 5, 2023, Board meeting.

The minutes of December 5, 2023, board meeting were unanimously approved.

Officers Reports

Vice President's Report – Jim Maupin

- Jim reported on the status of the high school court maintenance issues requested of the school district.
 - The trees have not been trimmed. The district has not committed to a timeline for this.
 - Jim estimated the cost of installing a gate would be around \$2,000.00. All agreed that the board needed a hard estimate before voting on this issue. Jim agreed to proceed with getting an estimate.
 - We reviewed the coverage provided by the Director and Officers insurance quote from the Homer Smith agency. The board approved a motion to move forward with purchasing the policy once it is confirmed that the policy will protect board members from personal losses if they are sued as a result of serving as an officer or member of the board as well as covering the legal fees and other costs the club may incur as a result of such a suit.

Treasurer's Report – Kirk Rowabaugh

- Kirk presented the Statement of financial activity for July 1, through December 31, 2023, indicating net loss of \$46.03. The December 31, 2023, checking account balance was \$8,830.77.
- To date, the club has paid \$200 to the Jefferson County Fairgrounds for use of the Erickson Building. The signed lease states that the club agreed to a \$250 damage deposit and

monthly rent of \$400. Teresa agreed to reach out to Brian Curry, manager of the Fairgrounds, for January's rent invoice and a corrected invoice for the damage deposit which should have been \$250.

- Kirk purchased two 18" x 18" banners for the Swift nets loaned to the YMCA. The banners have the club's logo on them. A motion was made and approved allowing Kirk to spend no more than \$200 to purchase 10 more of the banners for Mountain View, Fairgrounds, and high school courts.
- Kirk requested the board consider contracting out its bookkeeping and website maintenance tasks. These tasks have become too time-consuming and complex for future board members to perform. The board expressed support for the idea. **(Secretary comment...I don't recall if a formal motion was made and approved)**

Secretary Report – Teresa Sisk

Teresa is in the process of organizing Google Drive and creating a central depository for various club legal and financial documents as well as account information such as Mailchimp, PayPal, Pickleball Central, Playtime Scheduler and Gmail.

Court Operations Report – Tony Porto

- Tony has removed some of the old pickleball nets. The old high school nets need to be removed as well. It was decided that the nets will be offered as door prizes at the June 2024 annual meeting. Annette Joyce-Wilson has agreed to store some of the nets until the meeting.

New Business: – Charlie Houston

- Double Booking: The board discussed the issue of members double booking themselves at the YMCA and club sponsored events such as MOTH's and Round Robin. The board agreed that this conduct would be added to the club's code of conduct as an unacceptable practice. Annette Joyce-Wilson will provide the board with draft initial language for approval, to reflect this new rule.
- Fairground courts: After some discussion, the following was agreed to with regards to the temporary courts in the Erickson building at the fairgrounds:
 - The courts will be open to members beginning January 10, 2024.
 - Members will be charged \$5 per two-hour session. Money will be collected by the designated host for that session.
 - Hosts have been trained and provided with a list of responsibilities which include collecting \$5 from each member and signed waivers from members who have not signed one previously.
 - After some discussion, the board decided not to allow members to use the courts to offer lessons for an additional fee.
- Rules Committee: The board discussed forming a Rules Committee to provide oversight of the member play with regards to the club's Code of Conduct. After some discussion, the board decided not to move forward with forming a committee.

Next Board Meeting:

- The next Board meeting will be **Tuesday February 6th at 2:00 p.m.** The location has not been determined. (The Pink House is not available at that time)

The meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Teresa Sisk