

## **PTPC Board Meeting Minutes**

**October 31, 2023**

The President, Charlie Houston presented the following agenda for this board meeting:

- Call to Order/Roll Call
- Reading and approval of Minutes of 8/5/2023 board meeting
- Officers' reports
- Old Business
- New Business
- Schedule date for next board meeting

### **Call Meeting to Order**

The meeting took place at the Library's Pink House and was called to order at 2:07 pm by Charlie Houston. Present were Charlie Houston, Mark Finco, Jim Maupin, Jeannie Ramsey, Carla Jean Pugh, Tony Porto, and Teresa Sisk.

### **Reading and approval of Minutes from September 5, 2023, Board meeting.**

The minutes of September 5, 2023, board meeting were unanimously approved.

### **Officers Reports**

#### **President's Report – Charlie Houston.**

- Charlie opted to integrate his report into the other items as we worked through the agenda items.

#### **Vice President's Report – Jim Maupin**

- Jim has scheduled a meeting with the high school to discuss the following items:
  - Status of installing new access gate. It is unclear as to how the costs will be shared. Prior discussion with both the school district and tennis club indicated that both might be willing to contribute to the cost.
  - Repainting the court lines for pickleball only use.
  - Installing roll away nets
  - Pruning away the tree branches that hang over the southwest corner court
- Jim has also scheduled a meeting with the physical education department about offering pickleball instruction as a part of their athletic program for students.

#### **Treasurer's Report – No report, Kirk Rowabaugh was not able to attend.**

#### **Membership Report – No report, Annette Joyce was not able to attend.**

#### **Court Operations Report – Tony Porto**

- The action to purchase more nets for the high school courts is on hold until Jim meets with the high school representative to see if they will allow us to use roll-away nets.
- Tony gave Teresa a bag of new Franklin balls for the high school courts.

- The existing squeegee has been fixed and a second squeegee ordered for the high school courts.
- A motion was made and approved for Tony to proceed with the repairs to Mountain View's courts surfaces. Weather may delay these repairs until 2024.
- Teresa will ask Lynn Pierle, the former Board President, for a copy of the original resurfacing contract to see if any warranties remain.

#### **Events Committee – Jeanie Ramsey**

- Jeannie plans to organize up to four tournaments in 2024, a mixed doubles intermediate and advanced and possibly tournaments for women's doubles and men's doubles. Dates for the mixed doubles have tentatively been set for July 10<sup>th</sup> and 11<sup>th</sup> in 2024.
- After some discussion, the Board agreed to charge members \$10 and non-members \$25 to play.
- Mark Finco will develop a website form allowing players to register and pay for tournament play via the club website.
- Jeannie reported the MOTHS attendance for both advanced and intermediate games have been down. Some players feel that less experienced players are participating causing other players to opt out of MOTHS play.

The Board discussed ideas for addressing any misunderstanding players have about what skills players rated over 3.5 are required to have for the advanced play session. When MOTHS play starts up again in 2024, the Playtime Schedule signup will remind players what skills they consistently need to have demonstrated to achieve a 3.5+ rating.

#### **Social Saturday: Charlie Houston reporting for Stan Jonasson**

- Stan Jonasson reports Social Saturday attendance has been down. If it continues to decline he would like to consider canceling it until spring. See bullet below regarding creating a Host Committee.

Board members in attendance expressed support for keeping Social Saturday going throughout the Winter when possible and moving the start time to 10:00 a.m. If Stan is not available to host a Social Saturday, someone from the Host Committee could step in. See bullet point below regarding Host Committee

- The Board revisited the idea of creating a **Host Committee**. At least one host would be present at all events like Social Saturday, Round Robin, MOTHS, much like what is being done now. Having additional members would allow someone to stand in for hosts to spread out the time commitment. Hosts would be cross trained in the play events allowing them to step in when necessary. Hosts would also be in charge of letting players know of any changes in the event or if it is canceled.

Some members suggested for the Host Committee were

Stan Jonasson, Jennie Hoskins, Patricia Dombrowski, Teresa Sisk, Jim Maupin, and Tony Ivy.

### **Community Relations Committee – Charlie Houston reporting for Eric.**

- Eric Seder and Charlie Houston met with Jefferson County Fairground staff. The Fairground has offered to rent the Erickson Building to the Pickleball Club for \$400 per month. The building is heated and has a sprung wood gym floor with a 14 foot ceiling. There is room for two courts. Both courts would have 2.5 feet behind the base line. We would have to use floor tape to put down temporary lines. We would have to remove the lines if another event required us to do so.

This location would require the following Start-up costs:

- \$1,200 for 3 months' rent
- \$800 for 2 nets
- \$? For floor tape
- \$? For key lock box
- \$? For cash lock box

Further discussion points needing to be addressed:

- When to start offering play at this location. It was suggested we start in January 2024 and rent the location through March 2024.
- Times of play to be offered. One suggestion would be 2 hours in the afternoons on Monday, Wednesday, and Fridays, so those who work are able to play during the winter. Two hours on Tuesday and Thursday mornings.
- Members of the Host Committee would staff the time blocks.
- How much to charge members. Suggestion was \$5 per person.
- The board agreed that only members would be allowed to play at this location. No guests.
- Type of play to schedule to be determined. Suggestions included open play on both courts, reservations allowed on one court, open play on the other.
- The location would be added to Playtime Scheduler. I believe Mark agreed to look into how to set it up in the Application.

A motion was made to move forward with the fairgrounds pickleball court location. The motion was unanimously approved. Tony Porto will be the point person for this project.

### **Old Business: – Charlie Houston**

- SWAG. Carla Jean will chair a committee to choose new club T-Shirts colors, types (short sleeve, long sleeve, v-neck, including logo location. Also name tags for members to wear

during club events. Stan Jonasson and Katie Holmes both have expressed interest in serving on this committee.

**New Business: – Charlie Houston**

- Charlie presented a draft of the Third Amendment to Bylaws for review, discussion, and approval. A motion to send it out to members for approval was unanimously passed by those present.
- Charlie presented a draft of a Waiver and Release of Liability for review, discussion, and approval. All members would sign the waiver. Non-members participating in club events would also be required to sign it as a condition of participation. A motion to send it out to members for approval was unanimously passed by those present.

Mark Finco was tasked with preparing both documents for electronic distribution to members. Members would be required to sign the waiver as a condition of membership. Members are being asked to approve The Third Amendment to Bylaws. In the future, the waiver will be attached to the club membership electronic application process.

**Next Board Meeting:**

- The next Board meeting will be **Tuesday December 5<sup>th</sup> at 2:15 p.m.** It will be held at the Pink House.

The meeting was adjourned at 3:58 p.m.

Respectfully submitted,

Teresa Sisk

THIRD AMENDMENT TO BYLAWS

The Bylaws of the Port Townsend Pickleball Club which were adopted as of August 26, 2019, and subsequently amended as of December 3, 2019 and June 21, 2023, are hereby further amended as of this \_\_\_\_ day of \_\_\_\_\_, 2023, as follows:

1. ARTICLE VII provides that the Bylaws may be amended at any time by either the Board or any Club member upon the affirmative vote of two-thirds of the membership present at any meeting in which the proposed Amendment is presented to the members.
2. ARTICLE I, Section D states:  
“The Club shall be operated as a Non-Profit Organization in accordance with the laws of the State of Washington and other applicable statutes. Club income shall not greatly exceed expenses (operating expenses and capital requirements) resulting in a net operating gain. Where revenues do exceed expenses, club revenues may be adjusted downward or the net gain should be used to foster continued club growth and activity as directed by the Board of Directors.”
3. ARTICLE I, Section D is hereby amended to read as follows:  
“The Club shall be operated as a Non-Profit Organization in accordance with the laws of the State of Washington and other applicable statutes. While Club income should not normally exceed its annual operating expenses, the Board of Directors may from time to time approve an accumulation of club revenue for projected or anticipated capital improvements to be used to foster continued club growth and activity. In such event, the annual budget to be presented to the members shall contain a line item to reflect any such accumulation.”

IIN WITNESS WHEREOF, this Third Amendment to Bylaw is hereby adopted as of the date and year written above.

President: \_\_\_\_\_  
Charles Houston

Vice President \_\_\_\_\_  
Jim Maupin

Secretary \_\_\_\_\_  
Teresa Sisk

Treasurer \_\_\_\_\_  
Kirk Rowdabaugh

WAIVER AND RELEASE OF LIABILITY

I agree to observe and comply with all rules of the Port Townsend Pickleball Club (“Club”) and I understand that there are inherent risks of injury in playing pickleball and I assume full responsibility for any and all personal injury that I may suffer in the course of participating in pickleball and hereby release and discharge the Club, its officers, directors and agents (hereinafter, the “Indemnified Parties”) from any and all liability arising out of that participation, whether caused by myself or by any other third party.

I agree to fully indemnify and hold the Indemnified Parties harmless from all claims, causes of action, damages or judgments, costs or expenses (including attorneys fees and other costs of litigation, which the Indemnified Parties may incur as result of my participation.

I acknowledge that I am not under any pressure or duress to sign this Waiver and Release and that I have been provided with a reasonable opportunity to review its terms, and have been informed that I may have this Waiver and Release reviewed by an attorney of my choice before signing

I have read and signed this Waiver and Release freely and voluntarily and understand it and acknowledge that by signing this Waiver and Release I am surrendering certain legal rights.

---