

PTPC Board Meeting Minutes

September 5, 2023

The President, Charlie Houston presented the following agenda for this board meeting:

- Call to Order/Roll Call
- Reading and approval of Minutes of 7/25/2023 Board meeting
- Officers' reports
- Old Business
- New Business
- Schedule date for next board meeting

Call Meeting to Order

The meeting took place at the Pourhouse and was called to order at 2:05 pm by Charlie Houston. Present were Charlie Houston, Annette Joyce, Kirk Rowdabaugh, Eric Seder, Mark Finco, Jim Maupin, Jeannie Ramsey, and Teresa Sisk.

Reading and approval of Minutes from July 25, 2023, Board meeting.

The minutes of July 25, 2023, board meeting were unanimously approved after correction of a typo. A revised version of the minutes has been provided to Mark Finco for archiving.

Officers Reports

President's Report – Charlie Houston

- Charlie attended the Community Relations Meeting. It was attended by Eric Seder, Charlie Houston, Mark Finco, and Carla Jean Pugh. Details of meeting reported below under Community Relations committee report.
- On August 24th the Scheduling Committee met to identify upcoming events through June 2024 and to review court play. In attendance were Charlie Houston, Mark Finco, and Jeannie Ramsey. An updated court play schedule for the high school has been posted on the club's website.
- On August 28th Charlie Houston, Lynn Pierle represented the PTPB Club at the City Council meeting of stakeholder for the Envision Golf Course and Mountain View Commons project. The gathering was largely a social event for all stakeholders.
- On September 30th members of the club will provide pickleball instruction to the City's Park and Recreations staff members. Two Mountain View courts have been reserved for this event which will be held from 9:00 a.m. to 11:00 a.m.

The Board made a request that all participants sign a waiver releasing the PTPB Club from liability. Charlie Houston will be drafting the waiver for this event along with a general waiver for all members to sign when participating in Club events.

Vice President's Report – Jim Maupin

- Jim gave an overview of the current general liability insurance policy in place for the club and led a discussion about purchasing Directors and Officer coverage. Jim provided some quotes for various types of coverage.

The following summarizes the discussion and next steps regarding coverage:

- Anti-harassment and Anti-discrimination language would need to be added to the Club's code of conduct to qualify for Directors and Officers coverage.
 - Charlie noted that the policy presented did not include coverage for defense costs. Coverage for defense could be added for an additional costs.
 - Jim agreed to get updated information on the cost of Directors and Officers coverage with the addition of costs for defense coverage.
 - As referenced above, the Board also discussed the need to have all members sign a waiver releasing the PTPB Club from liability. Charlie was tasked with drafting a waiver for the Board to review. The logistics for administering the requirement for members to sign the waiver will be discussed at a future Board meeting.
- Jim will work with the school board to renew the Clubs annual use permit for the high school courts.
 - Jim will approach the school board with a request to install an additional gate at the high school courts allowing the section used for pickleball to have direct access for purposes of ease of access and safety in case of an emergency.
 - Lastly, Jim will speak with the high school about possibly offering pickleball instruction as a part of their athletic program for students.

Treasurer's Report – Kirk Rowabaugh

- Kirk presented the Statement of financial activity for July 1, through August 31, 2023. The report does not reflect a small amount of dues and expenses that have been received but not yet deposited or recorded.
- The \$190 in Mountain View contributions revenue on the report represents the receipt of last of the Mountain View fundraising contributions pledged.
- The Board revisited a prior discussion about purchasing a 7 month certificate of deposit with funds in savings. It was decided that the funds should be kept liquid as the Board anticipates needing funds for additional nets and other court upgrades.

Membership Report – Annette Joyce

- As of September 5, 2023, the Club has 268 registered members. Of those registered, 168 are current with their dues.
- Annette will be contacting the remaining 100 delinquent members for payment. An Active Members list will be **generated by ????** date to give late payers time to cure their delinquency. The updated list will be provided to event hosts to help with their administration of the Club's members in good standing rules regarding participation.

- Annette provided a current list of delinquent members to the Board.

Board Discussion regarding surplus funds.

- The Board continued its prior discussion regarding amending the Club's by-laws to allow the Club to accumulate funds beyond those needed to cover annual expenses. Proposed was to draft an amendment for membership to vote on prior to the June 2024 annual meeting. The amendment would allow for the club to hold a defined surplus amount or percentage of dues, for the purpose of future court development and upgrades.
- Kirk was asked to propose a revised fiscal year budget including line items for various reserves accounts.
- A future vote to amend the by-laws would be administered by Mark Finco via MailChimp.

Court Operations Report – Charlie Houston (pinch-hitting for Tony Porto)

- The NE corner of the high school court has been cleared of slippery debris. Unfortunately, nature has restored that same section to its previous slippery condition.
- A new net was purchased for the high school and is being received with mixed reviews. The problems with set-up seem to be related to lack of instruction in same. It was decided to allow for more time and instruction before purchasing more nets.
- The new furniture approved by the Board is now in place at Mount View.
- A pole and windsock have also been installed. The windsock appears to be too heavy to measure wind direction and wind strength. A request was made to have it replaced with a lightweight sock.
- It was decided that the lockers on Mountain View and high school courts would be cleaned out. Mark Finco will notify members in the next blast to claim their property in the next **???** days. After that date, any non-essential equipment will be donated to a non-profit.
- Unsanctioned signage has been removed from the high school pickleball courts.

Board Discussion court availability for member open play.

- The Board reviewed the current play schedules for Mount View, courthouse, and high school.
- The Board noted that the Club's Thursday reservation at the high school is currently unscheduled.
- The Board agreed to try the following court play schedule at the high school.
 - Thursdays from 9 a.m. to 1 a.m. will be reserved for *Self-rated Open Play* for intermediate (3.0-3.5) and advanced (3.5- 6.0+) players.
 - The Club will purchase two signs saying, "Intermediate Play Court" and two saying "Advance Play Court". The signs will be designed so they can be hung on the fence behind the applicable court being played on. When not in use, they will be stored in the locket on the court.

Events Report – Jeannie Ramsey

- Three teams have signed up for the September intermediate tournament. The maximum number is 12 teams and the minimum number would be 8 teams. If the minimum number is not reached it will be cancelled.
- Jeannie is willing to try matching un-matched players if she receives enough requests and has relevant information about their skill level.
- Mark Finco will put out a blast reminding members of the tournament.

Community Relations Committee Report – Eric Seder

- The committee met. Present were Eric Seder, Charlie Houston, Carla Jean Pugh, and Lynn Pierle.
- The committee is working on a mission statement. Once a draft is ready, it will be presented to the Board for discussion and a vote.
- Eric also asked about the Club's interest in possible locations for inside pickleball courts. A building at the fairgrounds is currently unoccupied and would need money for improvements. Other possible locations include the Community Center and Legion Hall. The Board agreed that the Eric should investigate the possibilities and estimated costs for development.

Website Report – Mark Finco

- Our Mailchimp subscription allows us unlimited email blasts including the ability to send out survey's, poles, and requests to vote.

Board discussion beginner lessons being offered to the general public.

- Beginner lessons are offered to the general public from May through September, the first Saturday of each month at Mountain View. There will be no new lessons until May 2024.
- Charlie proposed that non-members pay \$10 for this 2 hour lesson.
- Mark Finco was asked to create a "Pay" button on the website to use for these sorts of payments.
- The Board members were largely in favor but no decision or vote was made.

Board discussion SWAG and pricing for new t-shirts.

- The task of looking into the purchase, color, sizes, and styles, of new t-shirts will be tended to my Jim Maupin and Katie Holmes.
- They will provide the Board with information at some point in the future.

Next Board Meeting:

- The next Board meeting will be Tuesday October 10th at 2 p.m. It will be held at the Pink House.
- The Secretary has also reserved the Pink House for the Tuesday November 11th meeting at 2 p.m.

The meeting was adjourned at 4:17 p.m.

Respectfully submitted,

Teresa Sisk