

PTPC Board Meeting

April 12, 2022

Call Meeting to Order

The meeting was called to order at 3:00pm by President, Lynn Pierle at the Port Townsend Library, the Pink House (Blue House?). Present were Kim Anderson, Jeannie Ramsey, Patti Rowdabaugh, Eric Seder, Sharlene Shiroma and Craig Walls. Absent were Jim Dow and Jim Geren.

The minutes of the March 8th Board Meeting were submitted and corrected online. Jeannie moved to approve the minutes as corrected. Eric seconded and the motion passed unanimously.

Officers' Reports

Treasurer – Craig Walls

Craig reported as of March 8th we had \$6,438.21. Since then, we had 14 membership dues paid totaling \$536 and t-shirt sales of \$140. We had expenses for the Gala and lawyer expenses for a total of \$710.80. We have a net balance of \$6,403.75 in our checking account as of April 12th.

A full treasurer's report is available from Craig upon request.

President/Capital Campaign – Lynn Pierle

We received \$1,000 today for the Capital Campaign for a total so far of \$19,610. There was an \$800 pledge that came in from Gail Oldroyd and Judy Dreschler in memory of Mac Wheeler.

Lynn will update the Donor List for the website and get it to Kim tomorrow.

We are going to go forward with the next phase of the Capital Campaign which is making phone calls to our membership list for pledges and reach out to the private communities, Port Ludlow, Kala Point and Cape George. We have already received 8 donations from Cape George. We are going to put a thermometer on the home page of the website for the Capital Campaign.

Lynn will step off of the Facilities Committee. Eric and Jim D. will be in charge of the Facilities Committee overseeing the process of getting the bids, getting the contract, working with the City and directly with the new Parks and Rec Director of Facilities, Michael Todd. Craig volunteered to also be on the committee. He was in the engineering and construction industry which will be very beneficial going forward.

Besides working on the Capital Campaign, Lynn will also be the liaison with Carrie Hite, the newly hired person who will be on the program part of Parks and Rec. Her initial task is to implement the PROS Plan. Out of that PROS Plan will hopefully be a metropolitan parks district which is the source of funding for recreation in this city.

For the beginner lessons at MV, we're planning on having it the 1st and 3rd Saturdays of the month instead of every Saturday. It may necessitate having 2 instructors at these sessions. Craig mentioned that there are drop-ins that show up besides the ones that sign up online on Playtime Scheduler. We do not know exactly how many will show up.

Vice-President/Nominating Committee – Patti Rowdabaugh

We have a member who is a tax attorney, Lucianne Pugh. She is willing to help out with setting up our financial recordkeeping and online bookkeeping system with Quickbooks. Mike McCoy has volunteered to be on the Court Development Committee. Patricia Dombrowski is willing to be on the Communications Committee. Dianne Davis can help with the Online or Remote Communications Committee. These volunteers do not want to be the lead on these committees. We have 2 potential candidates for Treasurer. Eric has agreed to stay on as Facilities Director. Craig has agreed to move from Treasurer to Membership. Two positions on the Board need candidates, Vice-President and Communications. Fred Kalish might be a good candidate for one of these positions. Craig will talk to Fred about it. Kirk Rowdabaugh has also stepped up to be on the Board.

Events Chair – Jeannie Ramsey

Jeannie sent a condolence card to Doug Palmer's family from the Board and we received a copy of the obituary and a nice note from his family.

Lynn asked Jeannie to write a thank you note to the Y employees, Anna, Wendy and James, thanking them for the use of their facility free of charge for the PTPC Spring Gala held on April 9th.

Jeannie mentioned we had a great response for the intermediate round robin. 15 players signed up. It will start around May 1st at the high school. She will send a text to everyone to see who can make it and then will set up the courts accordingly. We can have up to 20 players for this round robin.

We also have the 2 levels of ladder play coming up. There are 7 teams for the intermediate and 6 teams for the advanced. Jeannie would like Lynn to send out an email Blast letting players have another week to sign up for ladder play. Also, when others want to join later, we can put them on the bottom of the list and they can challenge up. Ladder play can be played on any court anywhere. Just need to report the scores to Jeannie.

She would like to start up an advanced round robin in the near future. Also, have a tournament for beginners and advanced beginners with prizes. She had one when she was down south with refs to show them how it works and everyone had a great time. Would like to start this in June or July.

Need to make sure that those who sign up are members.

Facilities – Eric

Eric talked to Matt Tyler on changing the start time at the Courthouse to 9 am instead of 8 am to accommodate the neighbors' request. Lynn will put it in the Blast to our members. Want to maintain a good relationship with our neighbors.

Patti asked Lynn if she sent out an invitation to the City Council, Parks and Rec Department and John Mauro, the City Manager, to play pickleball at the Mountain View courts. She will send something out to them. It will be held on April 23rd at 10am.

New Business

Membership Topics – Patti Rowdabaugh

Pro-rata dues?

Patti's idea of pro-rata is 6 mos. at a time. If someone joins from July - December, they pay \$40 for the whole year and would be good for the year. If they pay from January – June, they pay \$20 and are good thru June 30th. The Board discussed how to pay memberships via PayPal. Lynn will check with the Sequim Pickleball Club Treasurer, Katinka on how they do it. The motion to approve this pro-rata is tabled until there is more information on how payment is done thru PayPal with current members vs new members.

Patti mentioned that it would be a good idea to update the membership list in real time. She would like to have the Board members only have access to the list, password protected. Lynn feels it might be difficult to do a list automatically. Craig does keep a handwritten record of the names of members that pay using PayPal.

Back-up for Membership

Patti would like to have a back-up for Membership Chair. She thinks that the Treasurer and the Membership Chair should be a back-up to each other. Also, all the Board Members should have a back-up.

Schedules – Jim D., Jim G.

Both Jim's were absent at this meeting. Lynn has asked the Board to discuss the schedule of what Jim G. has proposed. Jim G. feels there is not enough 'Scheduled' time allotted at the high school. He is recommending that we change the 'Scheduled' play to Monday, Wednesday and Friday from 9a-1p. Currently, these days and times are 'Rated' play. For Mountain View, he is proposing 'Scheduled' play from 9a-1p on Tuesday and Thursday. He has 'Open' play and 'Rated' play as drop-in, but they are not the same. Lynn mentioned that you can manipulate the numbers anyway you want, but the bottom line is that the response was about equal for 'Rated', 'Scheduled' and 'Open' play. Patti mentioned that since we have been using the existing schedule till now, why don't we try a different schedule and see what the response is. Lynn is concerned since more and more people will start playing, how do we manage it? Her reservation is that we have to remember one thing, none of these courts are ours. They are public. None of them can be reserved, but that may change in the future.

Lynn is not opposed to 'Scheduled' play, but we must keep one court open at the high school. We can only schedule 3 courts at the high school. Jim D. took a picture of a sign from Santa Barbara on how they run their courts there. They blend 'Open' and 'Rated' play which we could try here. You show up and self-organize based on skill levels. Jeannie mentioned that is how it works on Social Saturdays. It's a good way to do it. She really enjoys it. It is pretty competitive. We need to consider this format, too. It would be good to discuss it when Jim D. and Jim G. are present.

Eric mentioned that statistically the numbers from the survey are out-of-date. The questions were not formulated in a way that lends itself to a statistical analysis. Also, the membership has changed a lot since then. He suggests that we don't particularly focus on the survey. It seems like we need to use our common sense and listen to the members.

Lynn mentioned we do want some time scheduled for activities like round robins and tournaments. Jeannie was looking at when we can do the intermediate round robin and looking when the intermediate times are scheduled already, which is now Mondays, Wednesdays, Fridays and Saturdays. Mondays, Fridays and Saturdays would be good for her to do it. Lynn thinks it would be good to establish the round robin schedule and then tweak the regular schedule accordingly taking into consideration what Jim D. and Jim G. have proposed. We will discuss further at the next Board meeting.

Job Descriptions – Lynn

Lynn distributed to the Board, the current job descriptions. She discussed what we need to update for each job description.

Lynn moved to accept the job descriptions as discussed. Eric seconded with the provision of seeing the final updates. Lynn will send out the revisions of the job descriptions to the Board for their review and approval.

Lynn has suggested to have a Finance Committee. The bookkeeper would be on the committee. The Treasurer would be the chair of this committee. One of the goals would be to continue to raise money after we reach our goal for the Capital Campaign. We want to have an ongoing system for continuing to bring in donations. Carol Anthony Gartlan has volunteered to be on the Finance Committee.

Before we finish with the meeting, there is one more topic Patti wanted to discuss. She talked to Jim G. and he is getting a lot of inquiries from visitors about where and when they can play. Jeannie mentioned that the information is on the website. Jim would like to know who should respond or if we should develop a standard policy or should we add a visitor tab. Kim also mentioned that there is a visitor tab on the website. Lynn mentioned we can have a frequently asked questions section on the website. She said that the inquiries should go to Court Ops.

Craig and Kirk Rowdabaugh will be the new Membership Chairs to replace Jim G. starting in May.

Patti moved to have the meeting adjourned. Jeannie seconded. The meeting was adjourned at 4:35pm.

Respectfully submitted,

Sharlene Shiroma