

## PTPC Board Meeting Minutes

7/25/2023

The President, Charlie Houston presented the following agenda for this board meeting:

- Call to Order/Roll Call
- Review of decision by the President regarding tournament fee for non-member players
- Authorization of \$50 permit fee to the City for Tournament venue
- Suggestions from the floor

### **Call Meeting to Order**

The meeting took place at the Pourhouse and was called to order at 3:14 pm by Kirk Rowdabaugh. Present were Charlie Houston, Annette Joyce, Tony Porto, Carla Jean Pugh, Kirk Rowdabaugh, Mark Finco, Jim Maupin, and Teresa Sisk.

### **Review of President's decision regarding tournament fee**

Kirk Rowdabaugh opened the discussion with some background information about this topic. Kirk received an email flyer regarding the upcoming tournament being sponsored by the club. Among other information, the email flyer stated that entry fee for players was \$10 for PTPB members and \$25 for non-members. Kirk recollected that while a fee for the tournament had been discussed during the July 11, 2023, board meeting, no decision had been made about the fee amount. Kirk later learned from Jeannie Ramsey that Jeannie had spoken with Charlie Houston and together they had settled on what the fee amount would be.

These events raised the following concerns from Board members.

- Article II: Section A of the Bylaws state that members in good standing shall have certain privileges including "*advanced signup for organized play and other events;*" The tournament flyer did not allow for this.
- The Board had not agreed on the fee amounts for the tournament.
- What are the limits of each Board member's authority when acting on behalf of the club?
- What are the limits of committee members acting on behalf of the club?
- Should the board create an event proposal template for members to complete when presenting requests to the board for consideration.
- Does the Board insurance include Directors and Officers insurance?

After some discussion, the Board agreed on the following:

- A motion was made and passed that members should not be charged a fee for the upcoming tournament. Members that have already paid will be refunded their \$10. Non-members will be charged \$25 per as stated in the email flyer.
- The board should create an annual events proposal to be shared at the annual meeting.
- Tony Porto will contact Jeannie Ramsey to find out what events she has planned through June 2024.

- Per Article VI of the Bylaws, committees can only be appointed by the President of Vice President and committee members must report to an Officer or one of the Board of Directors.
  - Tony Porto will speak with Jeannie to make certain that she is aware that she reports to Tony Porto as Director of Court Operations.
- The Board will create an Events Committee which will report to the Director of Court Operations. Until a change in the Bylaws can be voted on to accommodate this change, the President will appoint an Events Coordinator.
  - The President will appoint an executive committee to discuss and recommend the job description for an Events Committee.
- Jim Maupin will review the club's insurance policy to see if it has adequate Directors' and Officers' coverage.

### **Authorization of \$50 permit fee to the City for Tournament venue**

A motion was made, seconded, and unanimously passed to authorize the \$50 permit fee payment to the City for the tournament venue.

### **Suggestions from the floor**

- Charlie will speak with Jeannie about budget for tournament and how the tournament fees are being tracked. Ultimately, the Treasurer will need this information.
- Kirk made a request to use \$5,000 from the club's checking account to purchase a 7 month certificate of deposit. A motion was made, seconded, and unanimously approved.
- Kirk will talk to Stan Jonasson to find out how many club logo t-shirts are available.
- A request was made to add the following topics to the next meeting:
  - SWAG for members
  - Name tags for members

### **Next Board Meeting:**

- The next Board meeting will be Tuesday September 5<sup>th</sup> at 2 p.m. The meeting location is TBD. After note, the Secretary has checked and the library's Pink House is not available that day.

The meeting was adjourned at 4:27 p.m.

Respectfully submitted,

Teresa Sisk