

## **PTPC Board Meeting Minutes**

**March 12, 2024**

The President, Charlie Houston, prepared the following agenda for this board meeting:

- Call to Order/Roll Call
- Reading and approval of Minutes
- Officers' reports
- Old Business
- New Business
- Suggestions from the floor
- Next board meeting

### **Call Meeting to Order**

The meeting took place at the library's Pink House building and was called to order at 2:02 pm by Charlie Houston. Attending were Charlie Houston, Mark Finco, Annette Joyce, Kirk Rowabaugh, Eric Seder, and Teresa Sisk.

### **Reading and approval of Minutes.**

The February 6, 2024, minutes were reviewed and unanimously approved pending the following corrections to New Business:

- Annette suggested the club talk to Jefferson County about leasing the club land and the fairgrounds to develop pickleball courts.
  - The original minutes had stated that Annette's suggestion was for the county to give the club land to develop pickleball courts.
- Toni Davison and a group of volunteers will provide beginner pickleball lessons in June, July, and August.
  - The original minutes had stated that Toni and Annette would be providing pickleball lessons for beginners.

### **Officers Reports**

#### **President's Report – Charlie Houston**

- The high school's athletic director expressed interest in having the club participate in teaching pickleball lessons to the students.

After some discussion, the board agreed to meet with the high school to offer our support, which may include providing lessons, paddles, and balls. Club members may be willing to donate used paddles. Charlie and Annette agreed to follow up with them.

- The Bainbridge Pickleball Club is developing a regional pickleball facility in the Poulsbo area. They are hoping our members will show their support by using the facility when it becomes available.

### **Treasurer's Report – Kirk Rowbaugh**

- The March 11, 2024, checking account balance was \$7,710.04.

Teresa agreed to contact Lucianne Pugh, who offers bookkeeping services to local businesses. She has offered to donate her services. The board agrees that any bookkeeper hired should be paid in the interest of maintaining a professional working relationship.

### **Secretary's Report – Teresa Sisk**

- Teresa has received the following digital records from former board members:
  - 501(c)3 Non-Profit set-up documents
  - Bylaws original and other historical versions
  - State and federal tax filings
  - State of Washington Articles of incorporation
  - Board job descriptions
  - General liability insurance policy

Documents will be stored on the Club's Google Drive. Access will be limited to officers of the board.

### **Membership Report – Annette Joyce**

- Annette requested that the board clarify the pro-rated membership dues rule. The website states that members that join the club after January 1<sup>st</sup> are charged \$20 for a partial year's membership. When current members, delinquent in paying their annual dues in July, pay after January 1<sup>st</sup>, they assume they too are allowed to pay the \$20 pro-rated amount.

Annette made a motion, seconded by Mark, to require current members to pay the full annual due amount regardless of when it is paid. Only new members are eligible for the \$20 pro-rated amount. The motion was unanimously approved. The website will be updated to clarify this rule.

### **Club Communications: Mark Finco**

- A survey was sent to members asking them if they would consider a change to the by-laws approved by the board. Of those that responded, 80 expressed support, one respondent would not support it. The change will be presented to members during the annual meeting for a formal vote.

### **Old Business:**

- The board voted to purchase the Directors and Officers insurance policy as outlined by Homer Smith Insurance in their January 5, 2024, proposal.
- Annette presented updates for Toni Davison's beginner lesson plans. Toni would like to offer lessons on Saturday mornings during June, July, and August. Two courts are needed to conduct the lesson plan. The curriculum is designed to be covered over a three week period.

The location has not been determined. The pros and cons of using the high school, Mountain View and courthouse courts were discussed. The high school courts are already used for Social Saturday, leaving mountain view and the courthouse courts.

Eric thinks the city would be supportive of designating a block of time for lessons at the public courts because they will be open to the general public. Eric volunteered to contact the city and county for permission to offer beginner lessons at Mountain View on Saturday mornings from 7 to 9 or at the courthouse from 8 to 10.

- The old nets from the high school are being stored at Tony house and Annette's house. They will be made available at the June annual meeting for door prizes.

**Next Board Meeting:**

- The next Board meeting will be **Thursday April 25th at 2:00 p.m.** Location TO BE DETERMINED.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Teresa Sisk